

# Licencing Process and Payment

## Request & Cost Estimation

Fill out the [Footage Request form](#) for a cost estimation.

STEP

1

## Research

A search will be conducted upon your request. After receiving the research results, select contents and/or part of the contents for screening.

STEP

2

## Screening

A downloadable link to a low resolution screener will be sent to you by email. Specify the timecodes and order a master file copy.

STEP

3

## Licence Agreement

The licencing conditions shall be confirmed and the agreement signed by both parties.

STEP

4

## Master File Copying

Download the master file from our server. (Quick Time H.264, Apple ProRes422(HQ) or other)

STEP

5

## Payment

via wire transfer or credit card

### Research Fee

**6,000 JPY** - Up to 2 hours

For further research, additional fee shall apply.

### Screening Fee

**12,000 JPY** - Up to 30 minutes

For longer screeners, additional fee shall apply.

## Payment

via wire transfer or credit card

### Licence Fee

The fee varies depending on the media, term, territories etc.

### Master File Copying Fee

**16,600 JPY** - Up to 10 minutes

For longer files, additional fee shall apply.

## Other Fees

### Third party rights clearance:

third party copyrights can be cleared on behalf of the client for **3,000 JPY** per party when language assistance is needed.

### Materials from local NHK stations:

shipping, copying or any other costs associated with the delivery of videos archived in local NHK stations, will be charged based on the **actual cost incurred**.